



Republic of the Philippines
Department of Education
 MIMAROPA Region
 SCHOOLS DIVISION OF MARINDUQUE

Department of Education
 Division of Marinduque
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 Date: AUG 30 2024
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Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
 OIC, Schools Division Superintendent

SUBJECT: **REQUEST FOR THE PARTICIPATION OF PUBLIC SCHOOLS DISTRICT SUPERVISORS IN THE DIVISION ROLLOUT OF INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY (BATCH 2)**

DATE: August 29, 2024

1. Relative to Division Memorandum No. 62, s. 2024 titled "*Division Rollout of Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy*" and based on the monitoring and evaluation results of the said rollout last August 18-23, 2024, the following Public Schools District Supervisors are requested to participate in the **Division Rollout of Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy (Batch 2)** on **September 1-6, 2024** at the **Balar Hotel & Spa, Balaring, Boac, Marinduque**.

NAME	DISTRICT
1. Dr. Elvin C. Perlas	Gasán District
2. Mr. Warlito P. Constantino	Mogpog District
3. Dr. Maria Lourdes P. Ricohermoso	Santa Cruz North District
4. Mrs. Constanca R. Vasco	Santa Cruz South District
5. Dr. Jay P. Peña	Santa Cruz East District
6. Dr. Joven P. Mogol	Torrijos District

2. **Participants shall accomplish the profile of participants on or before August 31, 2024 through bit.ly/ILTParticipantMdq2024. Furthermore, they are advised to bring their laptops, internet mobile connections, extensions wires, relevant literacy assessment results of their districts, and printed copies of the ILT Book of Readings and ILT Participant Guidebook which may be accessed and downloaded through bit.ly/ILTModulesMdq2024.**

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3. **Relative to the CPD accreditation of this learning and development program, the aforementioned Public Schools District Supervisors shall accomplish the registration form on or before August 30, 2024 through bit.ly/ILRegistrationCPDMdq2024.** Failure to register before the deadline may result to non-issuance of applicable CPD credit units.
4. Participants shall be entitled to travel expenses, meals, and supplies chargeable to SARO RO-4B-23-1184 subject to existing accounting and auditing rules and regulations. However, their accommodation expenses shall not be covered. They are advised to process the reimbursement of their travel expenses within two weeks after the scheduled training.
5. For clarifications, please contact the SGOD - Human Resource Development Section through hrds.sdomarinduque@deped.gov.ph.
6. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

/SGOD-HRDS-KDA

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